## HELLOFRESH GROUP

## **Governance Roadshow 2022**

January 2022

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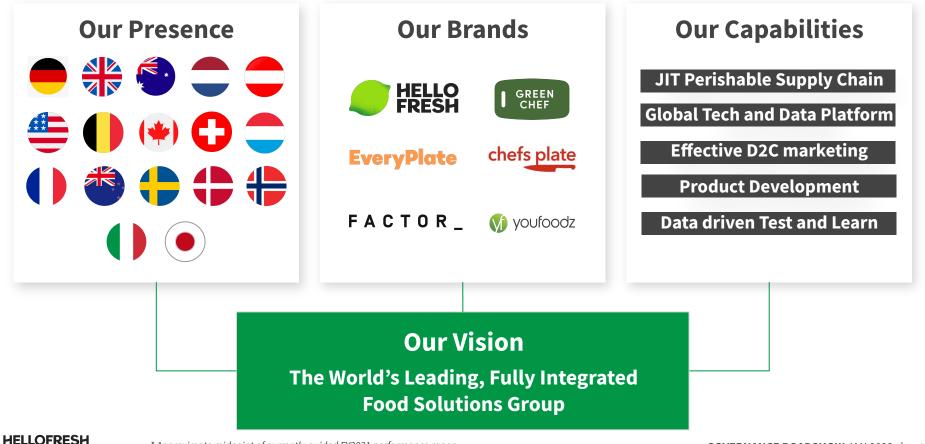
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- 1. HelloFresh Group Overview
- 2. Governance Framework
- 3. Supervisory Board
- 4. Management Compensation System
- 5. Other Matters

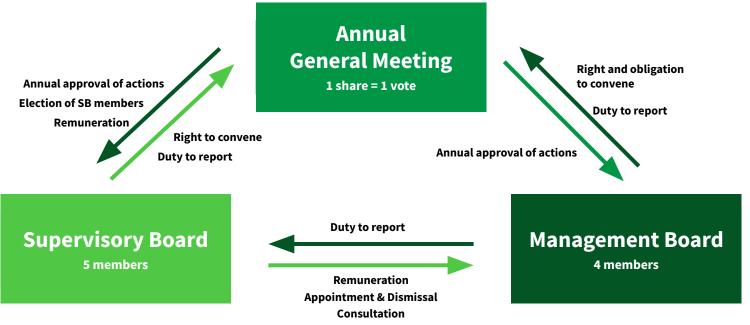
### HelloFresh Group generates c.€5.9bn annual revenue and AEBITDA of c.€525m\*



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\* Approximate midpoint of currently guided FY2021 performance range

# Three corporate bodies ensure transparent governance and constant supervision



### The HelloFresh Supervisory Board is comprised of 5 members



John H. Rittenhouse Chairman

Former Walmart.com COO, senior leadership roles at LVMH, Target

Significant Supply Chain and FMCG operations leadership experience

International and US market expertise

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Ursula Radeke-Pietsch Deputy Chairwoman

Global head of Strategic Projects, Siemens

25+ years of corporate finance and capital markets experience

Global M&A and corporate structuring expertise



**Derek Zissman** Member and Audit Committee Chairman

Former Vice Chairman, KPMG UK

45+ years of Capital Markets and Listed Company Governance experience, 30 years as KPMG partner



Stefan Smalla Member

CEO Westwing Group AG

Deep Ecommerce and entrepreneurship expertise

**Technology Advisory** 



Susanne Schröter-Crossan Member

CFO LEG Immobilien SE

Extensive experience in Equity Capital Markets, IR and finance operations

Expertise in ESG investing and implementation

# The Supervisory Board skills matrix targets a breadth of relevant sector and governance focus areas

	Functional Experience						Sector Exp.			Diversity				Term					
	Accounting	Controlling/ Risk Management	Marketing	ESG	Capital Markets/ Investor Relations	Corporate Governance/ Compliance	Managing public companies	US and International Markets	FMCG	Digital and Internet	Food	Age	Gender	Nationality	Work Stage	Independence	Other Mandates (Incl. Exec. Positions)	Initial Election	End of Term
John H. Rittenhouse (Chairman)	Y	Y		Y	Y	Y	Y	Y	Y	Y	Y	65	М	US	exec	Y	3	2015	2023
Ursula Radeke-Pietsch (Deputy Chairwoman)	Y	Y			Y	Y	Y	Y	Y	Y		63	F	DE	exec	Y	2	2015	2023
Derek Zissman	Y	Y			Y	Y	Y	Y	Y	Y	Y	77	М	GB	post	Y	4	2015	2023
Stefan Smalla	3		Y	Y	Y		Y	Y	Y	Y		44	М	DE	exec	Y	1	2021	2023
Susanne Schröter-Crossan	Y	Y		Y	Y	Y	Y	Y				42	F	DE	exec	Y	1	2021	2023

# 100% Meeting attendance underlines the board dedication to good governance and oversight

	Supervisory Board	Audit	Remuneration	Executive and Nomination	ESG	Attendance %	
John H. Rittenhouse	6 of 6	7 of 7	2 of 2	3 of 3	2 of 2	100%	
Ursula Radeke-Pietsch	6 of 6	7 of 7	2 of 2	n/a	n/a	100%	
Derek Zissman	6 of 6	7 of 7	n/a	3 of 3	n/a	100%	
Stefan Smalla	4 of 4	n/a	2 of 2	n/a	2 of 2	100%	
Susanne Schröter-Crossan	4 of 4	n/a	n/a	3 of 3	2 of 2	100%	

In addition to meeting attendance the supervisory board informally performs the following activities:

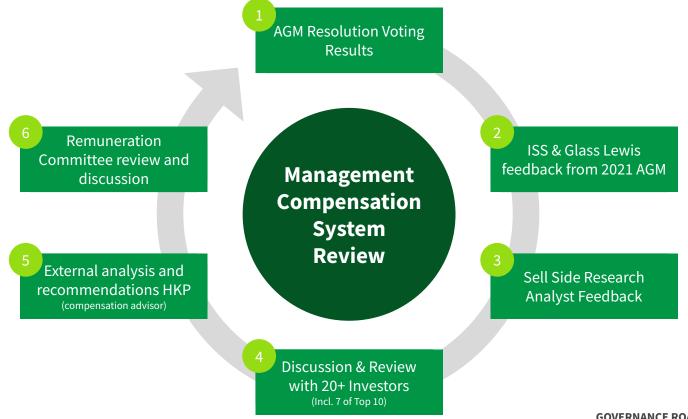
- Informal Management Board dialogue and advisory
- Investor Outreach and Consultation
- Fulfilment operations site visits

- Internal Audit consultancy and support
- Other relevant 3rd Party outreach, e.g. KPMG

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Represents eligible meeting attendance for the 2021 Financial Year. Stefan Smalla and Susanne Schroter, having joined the supervisory board after the 2021 AGM, were only eligible to attend the 4 supervisory board meetings held thereafter.

# The HelloFresh Group Supervisory Board has undertaken an extensive review of the compensation system criticism received



# The HelloFresh Management Compensation system aims to achieve maximum long-term target alignment with its core stakeholders

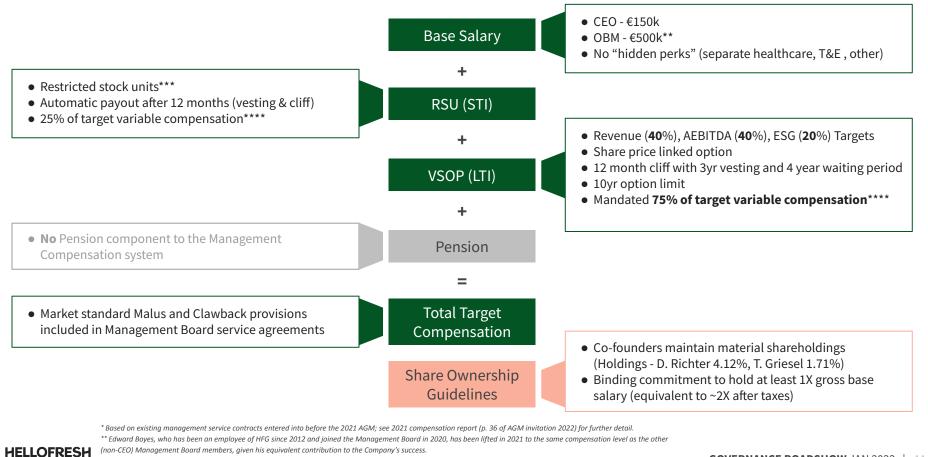
#### Strong Co-Ownership Philosophy

- Both Dominik Richter and Thomas Griesel as founders of the Company hold prominent Management Board positions
- A significant proportion of the founders personal net worth is tied to HFG's long-term success (Holdings - D. Richter 4.12%, T. Griesel 1.71%\*)
- Binding commitment exists for <u>all</u> Management Board members to hold at least 1x annual gross fixed salary in HFG shares (corresponding to c. 2x annual net fixed salary)

#### Meaningful Long-Term Component

- Management reward strongly linked to long-term value created for the Company's shareholders
- CEO fixed salary well below the market benchmark
- 75% weighting of variable compensation towards long-term incentive plan
- Total compensation remains in line with compensation of our peer group\*\* with high portion of variable compensation linked to performance
- Requisite targets aligned to the core KPIs relevant to key HFG stakeholders (Revenue, AEBITDA, ESG)

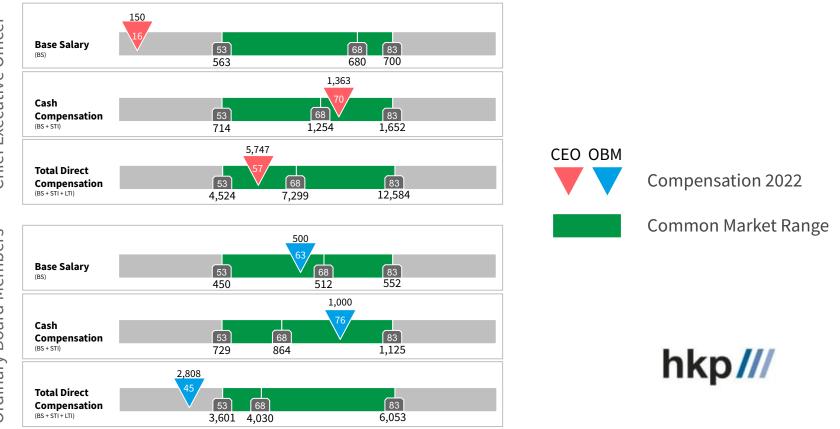
## **Existing\* Management Compensation System Elements**



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\*\*\* In 2021 the VSOP and RSUP allocation to Management Board members has taken place in 2 tranches (first one in January 2021 and second one in September 2021). \*\*\*\* Stipulated ratio between STI and LTI moves to 40:60 for last 2 years of service in recognition of vesting period.

## Independent Benchmarking shows consistency with Peer Group



Ordinary Board Members

HELLOFRESH GROUP Reference peer group: Adyen, Auto1, ASOS, Boohoo, Booking, Carvana, Chegg, Chewy, Deliveroo, Delivery Hero, Doordash, Etsy, Just Eat Takeaway, Ocado Group, Roku, Scout24, Shopify, Spotify, Stitch Fix, Uber, Wayfair, Zalando. See slide 20 for further details

### Based on the feedback received, the following changes will be proposed

#### Targets for Short Term Remuneration

Feedback: The STI in the form of RSUs is not subject to performance targets

- Performance targets are intended to be set for the STI
- Performance targets are intended to be implemented
- Targets will be aligned with the core KPIs relevant to key HFG stakeholders

Limitation of Special Bonuses

Feedback: Limit special bonuses that could be paid e.g. via extension of contract or specific achievements

- Special payments are intended to be limited only to new Management Board members
- Limited to forfeited STI/LTI payments at their previous company (sign on payment)

#### Explicit Caps on Remuneration

Feedback: Explicit caps for both STI and LTI compensation requested

- STI is intended to be capped to 150% of STI target amount
- Explicit caps for LTI compensations scheme payouts, being maximum compensation minus fixed salary, minus STI target amount

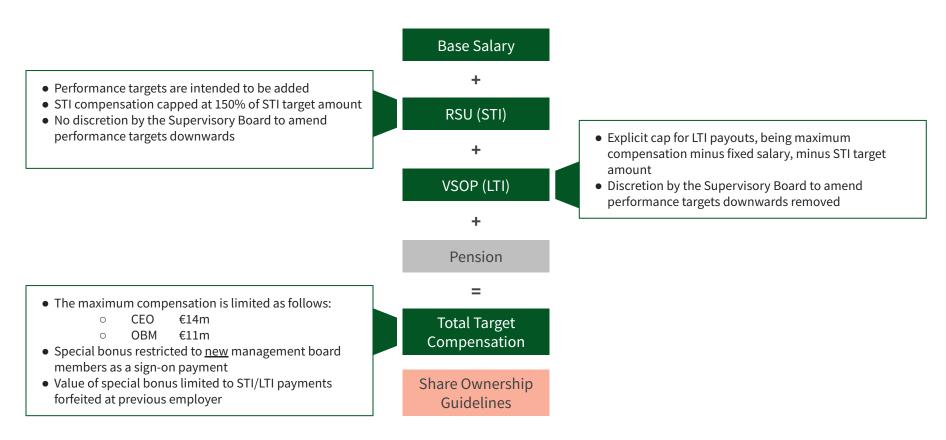
#### Remove Supervisory Board Discretion

Feedback: Clarity on rules governing supervisory board discretion to decrease financial and non-financial performance targets

• Discretion to adjust STI/LTI performance targets downwards is intended to be completely removed



### **Management Compensation System Intended Changes**



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### Sustainability performance targets are geared to achieve greatest impact





## **Additional Governance Policies**

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Human Capital Management	<ul> <li>Diversity, Equality and Inclusion</li> <li>Development</li> <li>Health and Safety</li> <li>Ethics and Compliance</li> </ul>
Data Privacy and Security	<ul> <li>Data Management</li> <li>Governance and Consumer Rights</li> <li>Information and Security Policies</li> <li>IP Policy</li> </ul>
Supply Chain Management	<ul> <li>Ethical Trading Policy</li> <li>Group Guideline Competition Law</li> <li>Anti Corruption Guidelines</li> <li>FSQA Policies and Procedures</li> </ul>
<b>Fiduciary</b> <b>Governance</b>	<ul> <li>Capital Markets Guidelines</li> <li>External Communications Guidelines</li> <li>German Commercial Code</li> </ul>

## Speak Up' Whistleblower Platform

- Additional to line management and people team channels
- Secure independently maintained platform
- Anonymous reporting
- Confidentiality and whistleblower protection in line with German law
- Secure postbox



\*HFG has published 2 overarching global policies as a framework for more detailed internal policies that may sit at a local or group level as appropriate. These policies are the <u>Code of Ethics</u> and the <u>Ethical Trading Policy</u>

#### As of 31 Dec 2021

Issued Share Capital	173,942,278	Of which 228,352 Treasury Shares*
Authorized Share Capital (2017/I	50,926,467	Expires on 10 October 2022 Intention to renew partially or in full amount at the 2022 AGM Exclusion of subscription rights limited to 10%
Authorized Share Capital (2021/I)	13,541,434	Expires on 25 May 2026 Exclusion of subscription rights limited to 10%
Contingent Share Capital (2018/II)	5,000,000	Underlying shares for Convertible Bond issued in May 2020 3.45m shares are under option, subject to potential adjustments of the conversion price
Contingent Share Capital (2021/I)	17,386,441	Underlying shares for potential additional equity linked instruments No instruments issued yet and currently no intention to issue such instruments



## **Benchmarking Details for Compensation / Compensation System**

## A significant portion of the Group's business (55%) is derived from the **US segment**

- The Group also derives significant business from its APAC and Canadian subsidiaries
- An industry peer group was evaluated beside a DAX & MDAX peer group through a benchmarking evaluation independently conducted by HKP
- Total Direct Compensation versus the Industry peer group was found to lie within the common market range for the CEO, and below the common market range for Ordinary Board Members
- Compared to the DAX & MDAX peer group, the HelloFresh compensation structure is more performance-based due to the high proportion of equity linked compensation
- The industry peer group has a stronger focus on long-term variable compensation.

Equal Weight Criteria	FY 2021 (Guided)
Revenue	€5.9bn - €6.0bn*
# Employees	20,039
Market Cap.	€12.15bn



### **Supervisory Board - Committees**

Audit Committee	Remuneration Committee	Executive and Nomination Committee	ESG Committee
<b>Chair</b> - Derek Zissman	<b>Chair</b> - John H Rittenhouse	<b>Chair</b> - John H Rittenhouse	<b>Chair</b> - John H Rittenhouse
<b>Other Members</b> - Ursula Radeke- Pietsch, John H Rittenhouse	<b>Other Members</b> - Ursula Radeke- Pietsch, Stefan Smalla	<b>Other Members</b> - Susanne Schröter-Crossan, Derek Zissman	<b>Other Members</b> - Susanne Schröter-Crossan, Stefan Smalla
<ul> <li>Preparation of certain SB decisions, e.g. on the approval of the financial statements or dividend proposal</li> </ul>	<ul> <li>Consideration of all aspects of remuneration and employment terms for the MB</li> </ul>	<ul> <li>Preparation of appointment and revocation of the MB members by the SB</li> </ul>	<ul> <li>Monitoring and advising the MB on all topics related to ESG Matters, in particular on the establishment of a monitoring</li> </ul>
<ul> <li>Review of accounting process</li> </ul>	<ul> <li>Independent review of the remuneration system and remuneration of the MB</li> </ul>	<ul> <li>Proposition of candidates to be proposed by the SB to the AGM as election nominees</li> </ul>	<ul> <li>system for ESG Matters</li> <li>Assisting the Audit Committee</li> </ul>
<ul> <li>Review and discussion of semi-annual and quarterly financial reports</li> </ul>	<ul> <li>Preparation of the SB's evaluation of the MB's performance</li> </ul>	<ul> <li>Debate the long-term succession planning for the MB</li> </ul>	with reporting and disclosures related to ESG

### **Data Privacy Policies and Procedures**

#### **Employee Training**

- Employees handling personal data undergo online data protection training with a final examination as part of our standard onboarding procedure.
- External customer service agents must **receive tailored privacy training** at the beginning of their engagement and throughout the contract.
- Our employees are required to adhere to our Code of Ethics, which includes measures on data privacy and information security.
- Through different networks and committees, such as the Information Security Committee, we ensure that relevant stakeholders are updated frequently on the most recent laws, rulings, and developments on data privacy and data protection.

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#### Data Guidelines and Due Diligence

- General Data Protection and Data Privacy Incident documents explain how personal data is defined, which general rules apply to personal data, and, how to react in cases of a data incident.
- Our **Data Request Policy** formulates how to respond to data subject requests from our customers and other stakeholders.
- Each vendor handling personal data undergoes a **due diligence check** in which it must illustrate which personal data is processed and which technical and organizational measures are put in place to protect personal data.
- Vendors handling personal data on behalf of HelloFresh have to enter into respective Data Protection Agreements with us, including Standard Contractual Clauses, where required.

#### Data Privacy by Design

- Our customers can easily change their communication settings within their account, and update their preferences for receiving marketing communications and newsletters.
- Complying with local data protection legislation applicable, including the European General Data Protection Regulation (EU GDPR) and the California Consumer Privacy Act (CCPA)
- Our internal guidelines provide that customer deletion requests are transacted within a few days.
- Data is **automatically deleted** from our customer database for customers who have not subscribed to a meal kit for more than two years and have not logged into their account for the same period of time. This excludes data that has to be maintained to comply with data retention laws (e.g. bookkeeping, tax laws, etc.)

#### System Controls

- Systems containing sensitive information are covered by policies, processes and controls implemented by IT and periodically reviewed by the Security team
- Approval request process: For personally identifiable information, systems access is granted based on managerial or respective owner approval and consists of a full "audit trail" prior to granting access
- Quarterly Audit of the CRM system: Review access granted throughout the audited quarter and ensure compliance and up-to-date user access
- Usage of advanced authentication and authorization systems to consolidate and strengthen security, alongside increased audit capabilities and anomaly detection features

### **Detailed Supervisory Board Background**

#### John H Rittenhouse - Chairman

Mr. John H Rittenhouse, resident in Tiburon, United States of America. Chairman and Chief Executive Officer of Cavallino Capital, LLC, Tiburon, United States of America.

Born in Queens, New York, in 1956. Mr. Rittenhouse studied at Rollins College (Business Administration and Management), the Haslam College of Business at the University of Tennessee (Executive Masters of Business Administration) and St. Patrick's Seminary & University (Theology). He has held executive positions at Wal-Mart Stores, Inc, LVMH Moët Hennessy – Louis Vuitton, Michaels Stores, Inc. and Target Corporation and served as a national partner at KPMG. At Walmart, he was Chief Operating Officer with responsibility for technology, supply chain, logistics, customer service and operations. For LVMH Moët Hennessy, he served as Senior Vice President of supply chain and finance, including responsibility for tax and transfer pricing. At Target Corporation, he held the position of Vice President Supply Chain and Inventory Management, where he organized distribution center operations and managed special projects for the CEO. At Michaels Stores, he served as Vice President Operations. In 2007, Mr. Rittenhouse founded Cavallino Capital, LLC, where he currently serves as Chairman and Chief Executive Officer and is responsible for the firm's capital, advisory and investment businesses. He also serves as Vice Chairman of the Audit Committee at Jumia Technologies AG. He is also a member of the Advisory Board at Flaviar, Inc.

#### Ursula Radeke-Pietsch - Deputy Chairwoman

#### Ms. Ursula Radeke-Pietsch, resident in Munich, Germany. Global Head of Strategic Projects of Siemens AG, Munich, Germany

She was born in Regensburg, Germany, in 1958. She holds two state examinations in Business Administration and Computer Science from the Ludwig Maximilian University in Munich. In 1985, she began her career at Siemens. During her career, she held several management positions, including structured finance, audit and corporate finance. She was Head of Global Capital Markets at Siemens AG from October 2009 to May 2017. In this position, she was responsible for the global capital markets strategy of the Siemens grand optimized its capital structure. She developed and implemented individual financing strategies for M&A projects (IPOS, spin-offs, demergers, etc.). From June 2017 to March 2019, she was Senton Vice President of Corporate Finance and Group Treasury at Siemens Ameras Renewable Energy SA, Bilbao, Spain. There, she established and led the global corporate Finance and Treasury department, which includes the areas of Liquidity and Risk Management, Capital Markets, Foreign Exchange Management, Financial Management & Financia, Pensions and Insurance. She also created and implemented global standards for governance and internal controls for the finance function, optimized the capital structure and assisted in the preparation of two external ratings. Since April 2019, she has been Global Head of Strategic Projects at Siemens AG, Munich. In this role, she develops, structures and manages global M&A projects (update) and leads and manages both the digitalisation process and ESG initiatives for the group's Corporate Finance division. Since September 2021, she is also serving as the Deputy Chairperson of the Supervisory Board and Chairperson of the Audit Committee at Autodoc AG.

#### **Derek Zissman - Member**

Mr. Derek Zissman, resident in London, United Kingdom. Former auditor with KPMG UK, London, United Kingdom, non-executive director and Chairman of the Audit Committee of 600 Group PLC, Heckmondwike, United Kingdom Derek Zissman was born in Birmingham, United Kingdom in 1944. Mr. Zissman is a chartered accountant and has more than 45 years of experience in the UK capital markets. In 1971, he joined KPMG UK and was promoted to partner after five years, a position he retained for more than 30 years. In 2004, he was appointed Vice Chairman of KPMG UK. During his time at KPMG UK, Mr. Zissman was a founding partner of KPMG UK's Corporate Finance Group and Private Equity Group in the United Kingdom and the United States of America. Following his retirement in March 2008, he served on the advisory boards of Alchemy Partners and Barclays Wealth & Investment Management, among others, and acted as non-executive Chairman of Seymour Pierce. He is currently Director of Crossroads Partners Limited and also a non-executive Director and Chairman of the Audit Committee of Sureserve Group plc and 600 Group PLC.

#### Stefan Smalla - Member

Stefan Smalla was born in 1977 in Freital, Germany. Mr. Smalla holds a degree in Business Administration (Diplom-Kaufmann) and studied Business Administration at the Technical University of Dresden and the University of Hagen. In 2000, he started his career at dooyoo as Vice President e-Commerce and later became Chief Technology Officer there. In 2003, Mr. Smalla founded the social network Friendity, which was bought by a German media company. From 2004 to 2011, Mr. Smalla worked, most recently as a manager, at Bain & Co. where he advised companies in the private equity and technology sectors. In 2011, Mr. Smalla and his co-founders founded Westwing Group AG, which he has since led as CEO (Chairman of the Board). Westwing Group AG is now listed on the stock exchange.

#### Susanne Schröter-Crossan - Member

Susanne Schröter-Crossan was born in Kassel, Germany, in 1979. She holds a degree in Business Administration (Diplom-Kauffrau) and studied Business Administration at the universities of Bamberg and Mannheim. In 2005, she started her career at Morgan Stanley and held various roles in Corporate Finance in Frankfurt am Main, Hong Kong and London. In 2010, she moved to Standard Chartered Bank. There she worked as a finance expert focusing on convertible/exchangeable bonds in Hong Kong. In 2011, she became Vice President, She became Vice Bank AG and was also involved in Hong Kong awell as London. In 2016, she became Director, Equity Capital Markets Seguity-Linked Origination at Deutsche Bank AG and was also involved in Hong Kong awell as London. In 2016, she became Director, Equity Capital Markets Origination at Deutsche Bank AG and was also involved in Hong Kong awell as London. In 2016, she became Vice Bank AG and was also involved in Hong Kong awell as London. In 2016, she became Vice Bank AG in London. Subsequently, she became Kace and was espensible for the equity Capital Markets for Germany, Austria and Switzerland at Deutsche Bank AG in Frankfurt am Main. In this position, she was responsible for the equity underwriting business, the support of IPOs, capital increases and equity-related transactions in the DACH region. Since July 2020, she base been Chief Financial Officer of LEG Immobilien SE, where she is responsible for Investor Relations, Finance & Controlling, Portfolio Management, Accounting & Taxes. During her time at Deutsche Bank AG, she was the global contact for ESG sisues within the Equity Capital Markets department and helped build the European ESG product team in the investment bank. She is also a member of the ESG steering committee at LEG Immobilien SE. Due to these activities for Deutsche Bank AG and LEG Immobilien SE, Ms. Schröter-Crossan has very good knowledge in the field of ESG.



# We are happy to take your questions and comments.

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